

IMPORTANT NOTICE: INSPECTION CHECKLIST

TO APPLICANT:

ALWAYS REFER TO PERMIT NO. _____ LOT _____ WHEN REQUESTING AN INSPECTION. INSPECTIONS CALLED IN AFTER 3:00 PM WILL BE INSPECTED THE NEXT BUSINESS DAY. ANY REQUEST MADE WITHOUT A PERMIT NUMBER WILL NOT BE SET UP FOR INSPECTION.

This checklist will inform you as to when it is necessary to have an inspection on your project. If an inspection is NOT ACCEPTED, please correct the items noted on the inspection report located in the job box and call for a re-inspection appointment BEFORE WORK CONTINUES ON THE PROJECT. This checklist is only designed to be a guide. Other inspections may be required dependent upon type of structure work.

Post your BUILDING PERMIT, INSPECTION MASTER and INSPECTION CHECKLIST so it is visible from the road and protected from the weather. A job box will be sufficient. Any land disturbing activities must comply with the City of Byron Storm Water Ordinances. Best Management Practices (BMPs) are required on all exterior construction. All required erosion control measures must be properly installed and maintained until a Certificate of Occupancy/Completion is issued for the structure.

The codes used in the City Of Byron and the State of Georgia are as follows:

2012 International Building Code	2014 National Electrical Code
2012 International Fuel Code	2012 International Mechanical Code
2012 International Plumbing Code	2012 International Fire Code
2009 International Energy Conservation Code	2012 International Residential Code

****Local amendments and Ordinances can be obtained from the Planning and Zoning Office. ****

CALL FOR INSPECTION --- (WHEN) (AFTER)

1. FOUNDATION:

- a. **FOOTING:** When footing is dug up, grade stakes are set, bulkheads in place, and **before** concrete is ordered to pour the footing.
- b. **PRE-SLAB PLUMBING:** All plumbing under a slab must be visible and inspected prior to placing base course and vapor barrier. All pressure tests have to be verified at this step.
- c. **SLAB:** This is inspected after the base course, termite treatment, and vapor barrier are in place.

After the foundation is completed, a foundation “as-built” survey shall be submitted and approved **if required** by the permit.

2. **ROUGH TRADES:** When all below is complete (permit number must be called in for each trade to receive inspection).
 - a. **ELECTRICIAL ROUGH:** All electrical wiring run with outlet boxes set and ground rods installed. DO NOT INSTALL ANY INSULATION PRIOR TO ACCEPTANCE OF ROUGH TRADES INSPECTION OR CONCEAL ANY WORK. Electrical Permit: # _____
 - b. **PLUMBING ROUGH:** All drain lines run with vent stacks through roof. If two story building, head test is required for second story. ALL supply lines in place and pressurized with the gauge accessible to the inspector.
Plumbing Permit: # _____
 - c. **MECHANICAL ROUGH:** Heating and air conditioning equipment, ducts, flues, vents, drain pans and lines must be installed. Gas lines must have a constant 10 pounds of air pressure on the line with the gauge accessible to the inspector.
Mechanical (HVAC) Permit: # _____
3. **ROUGH FRAMING:** When framing is completed. This includes attic ventilation, fireplaces, chimneys, flashing, brick ties, and sealing of top and bottom plates that have been drilled or notched. Fire stopping must be **VISIBLE TO INSPECTORS**. Cut trusses must have a letter from an Engineer. Master Permit: # _____
4. **TEMPORARY POWER:** All electrical connections are made per 2014 NEC standards. Two ground rods are installed, outside disconnect between meter and house installed.
5. **INSULATION:** When all insulation is complete and in place. Master Permit: # _____
6. **FINAL INSPECTION:** This is a **MOVE IN READY INSPECTION**. You must call for a final inspection after all above items are completed and prior to occupancy. This inspection must be completed and approved by the building inspector before permanent electrical service can be obtained to the structure. Master Permit: # _____

All contractors shall be listed on required forms prior to issuance of a Certificate of Occupancy/ Completion.

Trade permits are required to be picked up prior to the commencement of trade work by a **LICENSED** electrician, plumber or HVAC contractor. All electricians, plumbers, and HVAC contractors must show a current state license upon requesting a permit or have a current license on file with the Planning and Zoning department.

This inspection checklist will be kept with the approved plans on the construction site. Any changes in construction must have prior written approval.

Agents of the City of Byron Building Department shall have access to subject permit location for the purpose of making inspections at reasonable hours until a Certificate of Occupancy/Completion is issued or until work under said permit is completed and/or approved.