

City of Byron  
Mayor and Council Minutes  
November 9, 2020

The City of Byron Mayor and Council met in regular session in the Auditorium in the Municipal Complex to allow for better social distancing. Assistant City Administrator Tiffany Sandefur had GOTOMEETING set up for those who wished to attend virtually. Mayor Michael Chidester, Council Members James Richardson, Rusty Adams, Michael Chumbley and Chris Hodges and were in attendance. Council Member Alan Dorsey was absent. City Attorney Tom Richardson attended virtually. City employees that attended were City Clerk Telina Allred, Assistant City Administrator Tiffany Sandefur, Police Chief Wesley Cannon, Court Administrator Velma Ervin, Fire Chief Josh Riley and Lt. Bryan Hunter. A representative from the Byron Buzz attended the meeting and one (1) visitor attended.

Mayor Chidester called the meeting to order at 6:00 PM, asked Council Member James Richardson to give the invocation and led the audience in the Pledge of Allegiance.

Mayor Chidester asked that the agenda be amended to add as item 12(a) Phase 1 Dogwood Lane Stormwater Improvement project, 12(b) Various Public Works Fees, 12(c) Planning & Zoning Fees and 12(d) Fire Department Fees.

APPROVAL OF MINUTES: Minutes of the Council Meeting from October 12, 2020 were unanimously approved upon motion by Michael Chumbley and a second by Chris Hodges.

ORDINANCE (#2020-8) REGARDING A JOINT UTILITY COMMISSION: Second reading was held of AN ORDINANCE (#2020-8) OF THE CITY OF BYRON BY ADDING A NEW SECTION IMMEDIATELY FOLLOWING ARTICLE VII, SECTION 7.10-7.17-GENERAL PROVISIONS, TO BE DESIGNATED AS ARTICLE VIII, SECTIONS 1-4-JOINT VENTURES AND AUTHORITIES, SO AS TO PROVIDE FOR ADDITIONAL POWERS, DUTIES, AND AUTHORITY OF THE CITY COUNCIL OF THE CITY OF BYRON, GEORGIA WITH RESPECT TO A JOINT UTILITY COMMISSION; TO REPEAL ALL OTHER ACTS AND ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES. Mayor Chidester stated that the Ordinance will amend the Charter for the creation of a Joint Utility Commission between Byron, Hawkinsville, Perry, Cochran and Warner Robins, Georgia known now as the Jointly Owned Natural Gas. Motion made by Chris Hodges, second by Rusty Adams to approve a first adoption to Ordinance #2020-8. Unanimous.

MAULDIN & JENKINS ADDITIONAL BILLING: Mayor Chidester stated the additional billing occurred because of extra time involved with the finish up of Audit FY2019. Motion made by Chris Hodges, seconded by James Richardson to approve the requested amount of \$14,000.00 for extra time associated with the City of Byron FY2019. Those in favor of the motion: Richardson, Adams, and Hodges. Those voting against the motion: Chumbley. Motion passed.

REBC GRANT AGREEMENT: Mayor Chidester briefed everyone on the Roadside Enhancement

and Beautification Council Grant that was awarded to the City of Byron. He stated that he requested the item be brought to council because the letter stated that the agreement would soon follow. With the agreement terms reading to be executed 45 days after being awarded the grant, he felt as though he could be authorized to sign when it arrives so the city wouldn't miss out on the opportunity. The Mayor also shared that the lighting improvement project will be occurring right along with the grant. The lighting project could take up to 12 months and that money must be used within the 12 months from the day of permit issuance. The Mayor stated these items must be timed well so all can get completed timely and correctly. Motion made by Michael Chumbley, seconded by Chris Hodges to authorize the Mayor to accept the Roadside Enhancement and Beautification Council (REBC) Grant Agreement in the amount of \$43,953.29 and to execute all necessary documents. Unanimous.

RESOLUTION REGARDING AMENDED CITY ADMINISTRATOR JOB DESCRIPTION: motion made by Rusty Adams, seconded by James Richardson to approve the following Resolution to adopt the amended job description for the City Administrator position to become effective January 21, 2020. Unanimous.

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BYRON, GEORGIA TO APPROVE THE CITY OF BYRON AMENDED JOB DESCRIPTION FOR THE CITY ADMINISTRATOR; AND FOR OTHER PURPOSES.**

**BE IT RESOLVED** by the Mayor and Council of the City of Byron, Georgia to approve the City of Byron Amended Job Description for City Administrator as set out in the Exhibit "A" which by this reference is made a part of this Resolution.

All Resolutions or portions of Resolutions in conflict herewith are hereby repealed.

**SO RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BYRON, GEORGIA ON THIS 9th DAY OF NOVEMBER, 2020.**

RESOLUTION REGARDING AMENDED VARIOUS JOB DESCRIPTIONS: Motion made by Chris Hodges, seconded by Rusty Adams to approve the following Resolution to adopt amended job descriptions for the City Administrator, City Clerk, Deputy Clerk Administrative Assistant, and Front Desk Clerk for the City of Byron. Unanimous.

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BYRON, GEORGIA TO APPROVE THE CITY OF BYRON AMENDED JOB DESCRIPTIONS FOR COURT ADMINISTRATOR, CITY CLERK, DEPUTY CITY CLERK, ADMINISTRATIVE ASSISTANT AND FRONT DESK CLERK; AND FOR OTHER PURPOSES.**

**BE IT RESOLVED** by the Mayor and Council of the City of Byron, Georgia to approve

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The City of Byron Amended Job Descriptions for Court Administrator, City Clerk, Deputy City Clerk, Administrative Assistant and Front Desk Clerk as set out in the Exhibit "A" which by this reference is made a part of this Resolution.

All Resolutions or portions of Resolutions in conflict herewith are hereby repealed.

**SO RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BYRON,  
GEORGIA ON THIS 9TH DAY OF NOVEMBER, 2020.**

GEORGIA PEACH FESTIVAL REQUEST: Michael Chumbley stated that an increase to \$5,000.00 to the Georgia Peach Festival was approved out of the Budget Committee. Motion made by Michael Chumbley, seconded by Rusty Adams to approve the previous request to increase the annual contract amount with the Georgia Peach Festival to \$5,000.00. Unanimous.

FIRE DEPARTMENT REQUEST FOR SURPLUS: Mayor Chidester stated that the request to surplus Engine 3 had been withdrawn due to some work that was done on it but the request for Engine 6 surplus remains. Motion made by Chris Hodges, seconded by Michael Chumbley to surplus Engine 6. Unanimous.

PAY SCHEDULE CHANGE: Michael Chumbley stated that in order to make the payday run correctly it was necessary to push the end day of a pay cycle from Wednesday to Thursday. Motion made by Michael Chumbley, seconded by Chris Hodges to approve the payday schedule for the City of Byron to be changed to run Thursday to the second Thursday. Unanimous.

RESOLUTION REGARDING WEBSITE DESIGN AGREEMENT: Motion made by Chris Hodges, seconded by Rusty Adams to approve the following Resolution authorizing the City of Byron to enter into an agreement with 365 Degree Total Marketing for the purposes of website development. Unanimous.

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BYRON,  
GEORGIA AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN  
THE CITY OF BYRON AND 365 DEGREE TOTAL MARKETING; AND FOR OTHER  
PURPOSES.**

**BE IT RESOLVED** by the Mayor and Council of the City of Byron, Georgia and it is hereby so resolved by the authority of same that the Mayor is authorized to execute an agreement with 365 Degree Total Marketing in substantially the same form as the attached Exhibit "A" by this reference is made a part of this Resolution.

All Resolutions or portions of Resolutions in conflict herewith are hereby repealed.

**SO RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BYRON,  
GEORGIA ON THE 9<sup>th</sup> OF NOVEBMBER, 2020.**

PERMANENT BMP MAINTENANCE AGREEMENT: Motion made by Michael Chumbley, seconded by Chris Hodges to approve the Mayor to authorize a Permanent BMP Maintenance Agreement with Byron QSR, LLC regarding the Dunkin Donuts business located on Storage Way. Unanimous.

PHASE 1 DOGWOOD LANE STORMWATER IMPROVEMENT PROJECT: Motion made by Michael Chumbley, seconded by Chris Hodges to approve to move forward with the request of Dogwood Lane Stormwater improvements and seek proposals from contractors to carry that out. Unanimous.

PUBLIC WORKS SCHEDULE OF FEES: Mayor Chidester stated that various fee amounts have changed regarding the meter replacement charge and adjustments to the late fees. Michael Chumbley made a motion, seconded by Rusty Adams to approve the amended schedule of fees for Public Works. Unanimous.

EXACT GALLON BILLING: Mayor Chidester said there has been a request to go to exact gallon billing once the new Tyler software conversion is complete. Motion made by Michael Chumbley, seconded by Rusty Adams to approve the move to exact gallon billing upon conversion completion. Unanimous.

PLANNING & ZONING SCHEDULE OF FEES: Michael Chumbley made a motion, seconded by James Richardson to approve the amended schedule of fees for Planning & Zoning. Unanimous.

FIRE DEPARTMENT SCHEDULE OF FEES: Motion made by Chris Hodges, seconded by Michael Chumbley to approve the amended schedule of fees on page one (1) only for the Fire Department. Unanimous. Page two (2) will be reviewed further.

CLOSED SESSION: At 6:20 PM, motion was made by Michael Chumbley seconded by Chris Hodges that the Personnel Committee enter into closed session as allowed by O.C.G.A. 50-14-4 for the purpose of discussing the acquisition of real estate.

**MOTION APPROVED**

Those voting in favor of the motion for closure: Committee Members Michael Chumbley, Rusty Adams, James Richardson and Chris Hodges. Those voting against the motion for closure: None.

Those attending the Closed Session were Mayor Michael Chidester, Council Members Michael Chumbley, Rusty Adams, Chris Hodges, James Richardson, City Clerk Telina Allred, Assistant City Administrator Tiffany Sandefur and City Attorney Tom Richardson attended virtually.

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OPEN SESSION: Motion was made by Michael Chumbley, seconded by James Richardson to return to open session at 6:30 PM. Unanimous.

LAND APPRAISAL: Motion was made by Michael Chumbley, seconded by Rusty Adams to approve the discussions for an appraisal from closed session. Unanimous.

ADJOURNMENT: Motion was made by Michael Chumbley, seconded by Rusty Adams to adjourn the meeting at 6:30 PM. Unanimous.

Telina Allred  
Clerk of Council